

# NYCPCC Rotator Schedule & Responsibilities

Welcome to the New York City Poison Control Center. We hope you have a rewarding and educational experience. Your primary clinical responsibility is to follow up on hospitalized poisoned patients in NYC. Your participation in this is integral to the functioning of the poison center, and is an absolute requirement for the rotation.

**Please note:** YOU MUST PARTICIPATE IN MORNING CALL-BACKS IN ORDER TO ATTEND AFTERNOON ROUNDS. MORNING ATTENDANCE IS MANDATORY.

## Daily Schedule (Monday, Tuesday, Thursday, Friday):

- 8:00 a.m. *Morning Report.* Location: Emergency Department Conference Room, Bellevue Hospital (across the street). Case-based Morning Report. Highly recommended.
- 9:00 a.m. – ~ 11:30 a.m. *“Callbacks.”* Location: NYCPCC conference room. Follow up open cases which were called into the Poison Control Center by NYC hospitals from the previous day. See page 2 for guidelines. All callbacks must be completed prior to lunch.
- Tuesday: *ROTATOR CONFERENCE*, approx 10am. Attending lecture.
  - Thursday: *JOURNAL CLUB*, 9am. Then callbacks. See page 3 for guidelines.
- ~ 11:30 a.m. *Lunch.*
- ~ 12:30 p.m. (2-3 hours) *Afternoon Rounds.* Location: NYCPCC conference room. Discussion rounds with a toxicology attending, in which interesting cases or other toxicology-related topics are discussed. Projects may be presented prior to rounds – see page 4.

## Daily Schedule (Wednesday):

- 8:00 a.m. – 12:00 p.m. *Emergency Medicine Conference.* Emergency Medicine Residency Conference Room across the street in Bellevue Hospital on the 3<sup>rd</sup> Floor. Didactic lecture series for the EM residents. Those of you from New York City programs should plan to attend your own conferences
- 12:00 p.m. *Afternoon Rounds.* Location: NYCPCC conference room.

## Responsibilities:

- REGISTRATION:
  - Please see Carmen in **Room 114** to sign in for this rotation, after 10am. **If you do not sign in with Carmen you will not get credit for the rotation.**
  - Fill out a TEMPORARY IDENTIFICATION CARD form, and take the form to the Bellevue Hospital ID/Security office. You will receive a temporary ID card for the period of time you are here. Give these to Carmen to scan.
  - Write your name, institution, and PGY year on the DRY ERASE BOARD.
  - Write your name in the “RED BOOK.” It is a hard cover notebook that should be sitting on the center conference table.
- PROJECT: If your rotation is more than 2 weeks, you are required to prepare a brief presentation on the topic of your choice (see page 4 for instructions and ideas).
- JOURNAL CLUB: You must present an article at JOURNAL CLUB at least once. See “Guidelines for Toxicology Journal Club” on page 3.
- Pick up your trash at the end of rounds and return any used references to the shelves.